



**PROJECT:** INTERNATIONAL FINANCE CORPORATION  
**LOCATION:** PORT OF SPAIN, TRINIDAD  
**OWNER:** RGM  
**CLIENT:** SERVUS LIMITED  
**SECTOR:** COMMERCIAL  
**PROJECT VALUE:** TT\$8m  
**PROJECT COMPLETION:** Sep 2010

**Project Description**

This project involved the fit out and co-ordination of an existing Class A office building consisting of four floors covering a total of 1,000m<sup>2</sup> (10,750 square feet).

Rivelin Consultants Limited was appointed by the Client as the Planning and Coordination Consultant to carry the responsibilities of coordinating the smooth execution of the project with subcontractors and suppliers working within a finite space of each floor.

**Key project criteria**

- 1,000m<sup>2</sup> floor area of premium Class A office space for an international finance company
- Phased execution of activities to allow for continuity in workflow
- Tight deadlines for Owner staff relocations
- Use of multiple subcontractors to expedite works

**Our role**

- Field verification and quality control checks on position, dimension and verticality
- Working with and in conformity to the Architect's requirements
- Analysis, interpretation and dissemination of detailed day-by-day scheduling for work crews
- Coordination of critical interface activities between subcontractors and Owner requirements
- Progress monitoring, evaluation and control management to minimise effect of delays